

Consent Form for “Identifying Decision Subjects’ Desires and (Information) Needs for Contesting Algorithmic Decision-Making Processes”

Please tick the appropriate boxes

Yes No

Taking part in the study

I have read and understood the study information sent to me via email, or it has been read to me. I have been able to ask questions about the study and my questions have been answered to my satisfaction.

☐ ☐

I consent voluntarily to be a participant in this study and understand that I can refuse to answer questions and I can withdraw from the study at any time, without having to give a reason.

☐ ☐

I understand and agree that taking part in the study involves an audio or video-recorded interview, that will be transcribed as anonymised text later, and the recording destroyed.

☐ ☐

Use of the information in the study

I understand that information I provide will be used for writing an academic publication at a scientific conference.

☐ ☐

I understand that personal information collected about me that can identify me, such as my name, my employer and job title, and my work, will not be shared beyond the study team.

☐ ☐

I agree that the researchers keep the anonymised transcript of my interview locally during the project lifetime until they publish their results at a conference.

☐ ☐

I agree that information that I mention during the interview can be quoted in research outputs, if I consent to it beforehand.

☐ ☐

Future use and reuse of the information by others

I give permission for the codebook created from the transcripts to be open sourced through the 4TU.ResearchData repository so it can be used for future research and learning

☐ ☐

Signatures

Name of participant

Signature

Date

I have accurately read out the information sheet to the potential participant and, to the best of my ability, ensured that the participant understands to what they are freely consenting.

Researcher name

Signature

Date

Study contact details for further information: Mireia Yurrita, m.yurritasemperena@tudelft.nl

Information sheet for “Identifying Decision Subjects’ Desires and (Information) Needs for Contesting Algorithmic Decision-Making Processes”

Purpose of the research:

We are investigating people’s perceptions around automated decision-making processes. Through this interview, in particular, we are interested in knowing more about the way in which people would react to the outcomes automated decision-making processes and whether and how they would like to contest these decisions.

Interviews:

The participant will take part in a one-hour interview. These interviews will take place in person or online on any communication platform suited to the participant.

Benefits and risks of participating:

The participant will be rewarded with a \$25 voucher or a 25 EUR voucher depending on the geographic position.

Risks of participating include physical or mental tiredness. These will be mitigated by being able to stop the interview / workshop session for resting.

Procedures for withdrawal from the study:

The participant can withdraw from the interview at any time. At any time, the participant can ask for their data to be destroyed by us.

Collection and use of personal information:

The study may also involve collecting specific personally identifiable information (PII) such as profession and associated personally identifiable research data (PIRD). The researchers by anonymizing both the institution and personal data collected guarantee that the participants’ identity will not be inferred. This information will not be shared beyond the study team. The following steps will be taken to minimise the threat of a data breach and protect participants’ identity in the event of such a breach: Explicit consent of the data subject, data collection and anonymisation after collection, data processing carried out for the reasons of the study and only, and secure data storage, transcription, translation.

Research data:

The audio-recordings will be transcribed and anonymized into text transcripts. The audio-recordings will be destroyed after transcription. In the planned scientific publication, the researchers of the study will write about the insights from the interviews. They will use anonymous quotes from the transcripts in their academic output.

Data retention period:

The audio recording will be transcribed and destroyed within the following two weeks after the interview.

The retention period for the transcripts will be of approximately 1 year, until the publication related to the project is accepted at a conference. The codebook created from the transcripts will be stored in the 4TU.ResearchData repository and destroyed after 10 years, in accordance with the TU Delft Research Data Framework Policy.

Contact details:

Mireia Yurrita, m.yurritasemperena@tudelft.nl